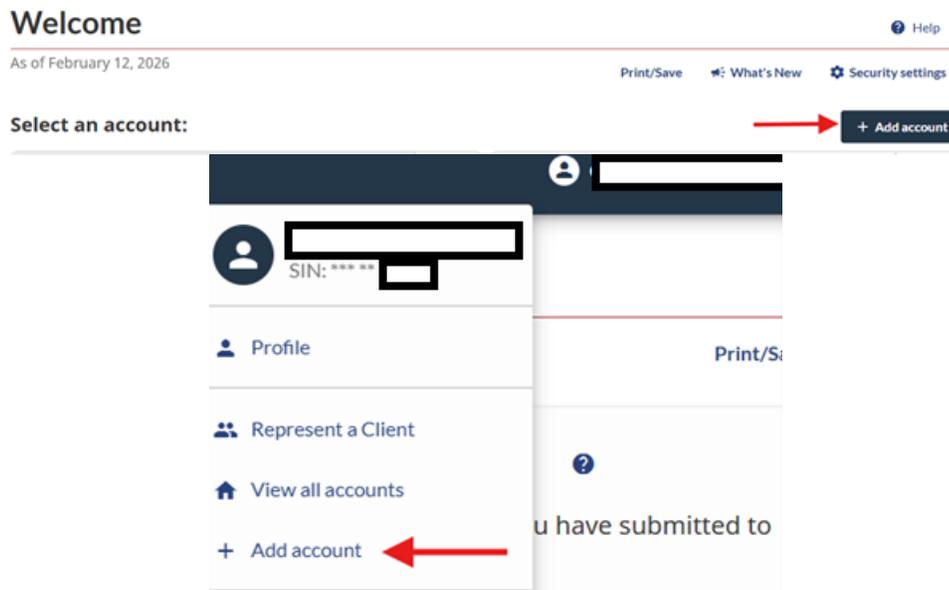


# Adding A Business to your CRA My Account



- 1) Log into your [My Account](#), and then you can add an account either on the welcome page or when you are in your own My Account.



- 2) Select the Business Account

## Add account

Select the type of account to add:

 [Business account](#)  
Register for a business online, or add a business number to appear on your "Welcome" page.

[Registered plan administrator account](#)  
Add a plan account to appear on your "Welcome" page.

[Non-resident tax account](#)  
Add a Part XIII non-resident withholding tax account (account number format NRX123456).

# Adding A Business to your CRA My Account

## 3) Select Business Registration Online

 Add Business Account

Select the type of account to add:

[Business Registration Online](#) 

You will be logged out of your CRA account and taken to the Business Registration Online service.

[Add business number](#)

Add an existing business to appear on your CRA account.

## 4) You will be brought to a new page to confirm your identity, fill this out:

### Confirm user identity

Welcome to Business Registration Online (BRO).

Last name :

CRA may contact you about the registration of this business.

### Phone information

\* Location (required)

\* Device type (required)

\* Area code (required)

\* Telephone number (required)

Extension number

To navigate from screen to screen within this application, use the "Next," "Previous," and other command buttons at the bottom of the screen.

Do not use the browser navigation buttons or the refresh and backspace buttons as this will not let you change any information on previous pages.

# Adding A Business to your CRA My Account



5) Next page, select “I already have a business number”, type in business number and type of business

## Determine registration requirements

Select which situation applies to you (required) ⓘ

- I already have a business number
- I need a business number

Business Number (999999999) (required) ⓘ

I am using the business number for (required) ⓘ

- Business - Sole Proprietorship
- Business - Partnership
- Business - Corporation
- Domestic worker
- Trust
- Other

6) Fill out the following page with the relevant information

## Validate Business Number information

Business Number:

You indicated that this business has a Business Number (BN). Provide more information about the business.

Legal name (max. 175 characters) (required) ⓘ

Operating name (max. 175 characters) ⓘ

### Corporation

Jurisdiction (required)

Certificate number ⓘ

### Owner 1

First name (required)

Last name (required)

Social Insurance Number (required)

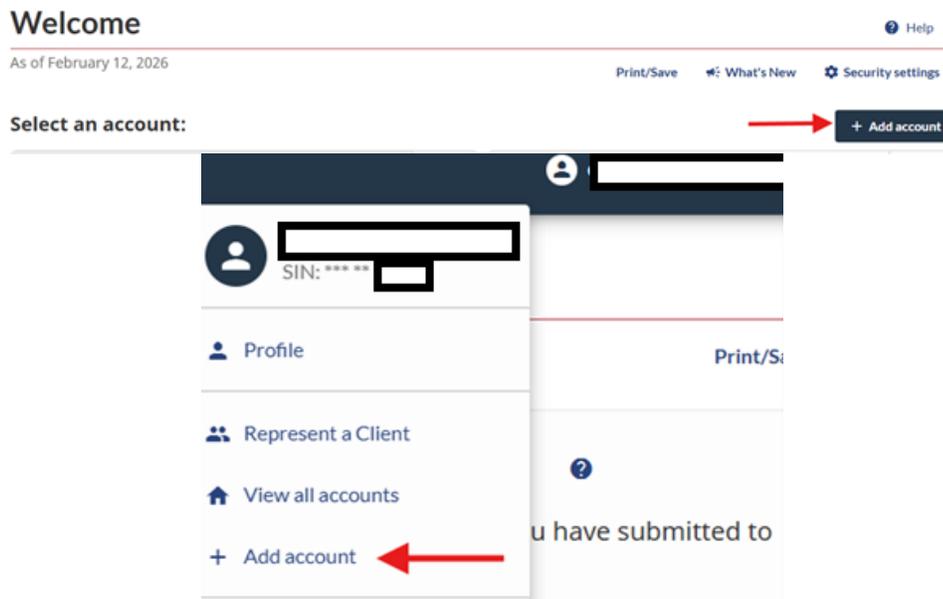
[+ Add another owner](#)

### Address

Postal / ZIP / foreign postal code of business (required)

# Adding A Business to your CRA My Account

7) Once complete you should now be able to go back to your CRA My Account and an account either on the welcome page or when you are in your own My Account



8) Select the Business Account

## Add account

Select the type of account to add:

 [Business account](#)  
Register for a business online, or add a business number to appear on your "Welcome" page.

[Registered plan administrator account](#)  
Add a plan account to appear on your "Welcome" page.

[Non-resident tax account](#)  
Add a Part XIII non-resident withholding tax account (account number format NRX123456).

# Adding A Business to your CRA My Account

## 9) Then Add a Business Number

### Add Business Account

Select the type of account to add:

#### [Business Registration Online](#)

You will be logged out of your CRA account and taken to the Business Registration Online service.



#### [Add business number](#)

Add an existing business to appear on your CRA account.

Back